

How do I create non-printable PDFs?

If you have Adobe Professional, you can create non-printable pdfs by:

1. Open your PDF document.
2. Click on Document menu at the top of the page and select Security, then select "Show Security Settings for this Document."
3. A dialog box should open up, click on the Security tab.
4. In the Security tab, click on the drop down box at the top and select the "Password Security" option.
5. A new dialog box should pop up that reads "Password Security - Settings," check the Compatibility option and make sure it is set to "Acrobat 5.0 or later."
6. In the Password Security - Settings box, go to the third header titled "Permissions" and check the check box next to "Use a password to restrict printing and editing of the document and its security settings." Then enter in a password (don't worry so much about the password, this just means if someone has Adobe Professional and tries to edit the document settings, he/she will be blocked from doing so unless he/she enters in the password). Next under the "Printing Allowed" option, click on the drop down menu and select "None."
7. Once you're done, hit okay, a window will pop up to re-enter your password to confirm the password.
8. Save your file to activate the security settings.

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