

# How to merge data from Microsoft Excel into Microsoft Word

“In addition to the features and functions of Excel that make your database useful, you can also use the database to merge information into Word for large mailings. This means that you will not have to duplicate information you already have in your Excel database to perform a mail merge.”

<http://www.uwec.edu/Help/Word03/MM-withxls.htm>

---

Revision #2

Created Tue, Jun 26, 2007 1:57 PM by Takahashi, Michael

Updated Tue, Jun 26, 2007 2:09 PM by Takahashi, Michael