

# How can I post an event on the main MyUCLA page?

To post an event, you would need to be a part of a university-recognized organization or department with a MyUCLA Group. To create a MyUCLA Group, please click on the following link [<http://my.ucla.edu/subscriptionApplication.aspx>] and fill out the appropriate information. Once the MyUCLA Group is created, information is sent regarding posting events that can be visible on the MyUCLA portal page.

If you are a member of the UCLA community, but not posting on behalf of a student group or department, please email [myucla@college.ucla.edu](mailto:myucla@college.ucla.edu) to see if we would be able to post one on your behalf.

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