

# How can TAs be granted access to PTE numbers for their sections through MyUCLA?

The instructor must login to MyUCLA and click the PTE link for the course. (Note: If the icon is not present, please contact the department scheduler to have PTE numbers entered into the Registrar's scheduling system.) Check the box near the top of the screen then click the update button to allow TAs for the course to access PTE numbers for their sections.

Questions about this feature can be directed to the Undergraduate Education Information Technology Help Desk at 310-206-4525 or [myucla@college.ucla.edu](mailto:myucla@college.ucla.edu).

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