I gave a student an incomplete in a previous term and am now ready to submit the final grade. Can I submit the grade through Gradebook?

Prior to the incomplete grade lapsing to a failing grade, it can be updated through MyUCLA Gradebook by following the steps for grade changes found at the below link.

https://bookstack.kb.ucla.edu/books/myucla-and-bol/page/enter-late-grades-or-change-grades-after-submission-in-myucla-gradebook

If a change is needed after the grade has lapsed, please contact the Registrar's grading unit at grading@registrar.ucla.edu for additional information.

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