

# Event Spaces on Campus

The following is a list of the many event spaces that can be reserved on campus. If your event has audiovisual requirements, it's best to select a location with on-site equipment and staffing (as opposed to bringing in temporary equipment for the day).

Also please note that this data was collected in 2015 and some data may have changed. If so, please feel free to update this resource. For example, the new Luskin Center needs to be added.

## Anderson School of Management

Contact: [events@anderson.ucla.edu](mailto:events@anderson.ucla.edu) (310) 206-7278

Website: <http://www.anderson.ucla.edu/facility-use/room-scheduling>

On-site AV/IT?: Yes

Amenities: Indoor and outdoor spaces that include Meeting Room, Conference Room, Lecture Hall Styled Room (Tiered), Classroom Style, Reception Area

## Bruin Plaza

Capacity: 1000

Contact: [oluna@saonet.ucla.edu](mailto:oluna@saonet.ucla.edu) for questions

Website: Reservations submitted via OrgSync at <http://ucla.orgsync.com/org/bruinplaza/home>

On-site AV/IT?: No

Comments: Festivals, concerts, stage shows, rallies and fairs; amplified sound 12pm-1pm only

## CNSI

Seated Capacity: 16, 18, 65, 264

Contact: Nikki Lin [nlin@cnsi.ucla.edu](mailto:nlin@cnsi.ucla.edu)

Website: <http://www1.cnsi.ucla.edu/staticpages/cnsi-space-inquiries>

On-site AV/IT?: Yes

Amenities: Meeting Rooms, Conference Rooms, Auditorium w/ Stage, Lecture Hall Style, Reception Areas, Banquet/Dining Areas, Exhibition Space

## Faculty Center

Seated Capacity: various from 12 to 600

Contact: <http://facultycenter.ucla.edu/Event-Hosting/Event-Inquiry-Form.aspx>

Website: <http://facultycenter.ucla.edu/Event-Hosting.aspx>

On-site AV/IT?: No

Amenities: Meeting Rooms, Conference Rooms, Lecture Hall Style, Classrooms, Reception Areas, Banquet/Dining Areas, Exhibition Space

Fireside Lounges, Covel Commons, & De Neve Auditorium and Meeting Rooms

Capacities: 20-500 for various programs

Contact: The Office of Residential Life, Program and Event Management (310)-825-3401

Website: <https://reslife.ucla.edu/contact> (to contact specific residential community offices)

Fowler Museum

Seated Capacity: 200-400, 326

Contact: Sophia Cesaro, [scesaro@arts.ucla.edu](mailto:scesaro@arts.ucla.edu) (310)-825-3237

Website: <http://www.fowler.ucla.edu/rentals>

On-site AV/IT?: Yes

Amenities: UCLA Art Council Amphitheater (capacity 200-400), Lenart Auditorium (capacity 326), Fowler Museum Terrace (capacity 200)

General Assignment Classrooms, Lecture Halls, & Outdoor Venues

Seated Capacity: Various capacities for meetings, lectures, seminars, concerts

Contact: (310) 825-8989

Website: <http://uclaevents.com/rentals/room-rentals>

Comments: Also responsible for reserving the following: Schoenberg Quad, Court of Sciences, Perloff Quad, Sculpture Garden, Janss Terrace, Wight Art Gallery Plaza, Coral Tree Walk, Wilson Plaza

James Bridges Theater

Seated Capacity: 276

Contact: Steven Foley (310)-206-8422 or [sfoley@tft.ucla.edu](mailto:sfoley@tft.ucla.edu)

Website: [www.tft.ucla.edu/facilities/james-bridges-theater/](http://www.tft.ucla.edu/facilities/james-bridges-theater/)

Comments: Equipped to show 35mm movies

On-site AV/IT?: No

The James West Alumni Center

Seated Capacity: 48, 160

Contact: Burke Anderson x60537 or 800-825-2586 or [reservation@alumni.ucla.edu](mailto:reservation@alumni.ucla.edu)

Website: <https://alumni.ucla.edu/alumni-association/renting/>

On-site AV/IT?: AV/IT equipment exists but no staff

Amenities: Meeting Rooms, Conference Rooms, Lecture Hall Style, Classrooms, Reception Areas, Banquet/Dining Areas

Kerckhoff Hall Art Gallery

Capacity: 50-70

Contact: USAC Cultural Affairs ([reservations@culturalaffairscla.com](mailto:reservations@culturalaffairscla.com)) or (310)-825-6564

Website: [www.culturalaffairscla.com/art-gallery/](http://www.culturalaffairscla.com/art-gallery/)

On-site AV/IT?: No

Comments: Intimate setting for art exhibits, receptions, meetings, lectures, and speakers

LATC Clubhouse

Capacity: Ranges from 40-150 depending on the room

Contact: [events@ucla.edu](mailto:events@ucla.edu) (310) 825-4546

Website: <https://www.events.ucla.edu/plan-an-event/los-angeles-tennis-center-straus-clubhouse>

On-site AV/IT?: Yes

Amenities: Meeting Room, Conference Room, Lecture Hall Style (Tiered), Classroom Style, Reception Area, Banquet or Dining Area

Luskin School of Public Affairs

Seated Capacity: multiple rooms seating 20, 25, 100, 300, 100, 60, 36, 20, and 36.

Contact: [hmcknight@luskin.ucla.edu](mailto:hmcknight@luskin.ucla.edu) (for non-Luskin community) or [tborrero@luskin.ucla.edu](mailto:tborrero@luskin.ucla.edu) (Luskin community)

Website: <http://luskin.ucla.edu/content/room-request-guidelines> or

<http://luskin.ucla.edu/sites/default/files/campusreq1.pdf> (for non-Luskin community)

<http://luskin.ucla.edu/computing/roomreservation> (other reservable rooms in Luskin with detailed descriptions)

On-site AV/IT?: They have AV equipment but no staffing.

Macgowan Hall

Seated Capacity: 178-200, 497-586

Contact: (310) 206-1357 or [theaterrentals@tft.ucla.edu](mailto:theaterrentals@tft.ucla.edu)

On-site AV/IT?: No

Amenities: Little Theater (capacity 178-200), Freud Playhouse (capacity 497-586)

Pauley Pavilion

Seated Capacity: 12,829

Contact: [reserve@recreation.ucla.edu](mailto:reserve@recreation.ucla.edu) (310) 825-3588

Website: <http://reserve.recreation.ucla.edu>

On-site AV/IT?: Yes

Amenities: Meeting Room, Conference Room, Auditorium/Theater with stage, Classroom Style, Reception Area, Banquet or Dining Area, Exhibition, Arena

Royce Hall

Contact: For Auditorium – (310) 825-4403 (off-campus theater rental inquiries) or (310) 206-7848 (oncampus departments wishing to schedule an event)

For Humanities Conference Room – (310) 206-0559 or (310) 825-1880

Website: <https://www.events.ucla.edu/plan-an-event/royce-hall>

On-site AV/IT?: Yes

Amenities: Meeting Room, Conference Room, Auditorium/Theater with stage, Lecture Hall Style (tiered) Classroom Style, Reception Area, Banquet or Dining Area, Exhibition

Schoenberg Music Building

Seated Capacity: 140-528

Contact: Shelley Eckart ([meckart@arts.ucla.edu](mailto:meckart@arts.ucla.edu))

Website: [schoenbergtheaters.com /theater-request-2/](http://schoenbergtheaters.com/theater-request-2/)

On-site AV/IT?: Yes

Amenities: Schoenberg Hall (capacity 528), Jan Popper Theater (capacity 140)

Student Union venues in Ackerman and Kerckhoff

(Grand Ballroom, Grand Salon, State Rooms, Viewpoint Conference Room, Kerckhoff Meeting Rooms,

Ackerman Meeting Rooms)

Seated Capacity: <http://asucla.ucla.edu/wp-content/uploads/RoomCapacities.pdf>

Contact: Pat Brennan at x60837 or [events@asucla.ucla.edu](mailto:events@asucla.ucla.edu) or 310.206.0832

Website: [http://legacy.asucla.ucla.edu/eventservices/g\\_portal.asp](http://legacy.asucla.ucla.edu/eventservices/g_portal.asp)

On-site AV/IT?: YES

Amenities: Meeting Rooms, Conference Rooms, Auditorium w/ Stage, Lecture Hall Style, Classrooms, Reception Areas, Banquet/Dining Areas, Exhibition Space

Tom Bradley International Hall

Seated Capacity: 24-80, 72-105, 48-100, 320-600

Contact: (310) 825-1681 [programsupport@ucla.edu](mailto:programsupport@ucla.edu)

Website: <http://www.internationalcenter.ucla.edu/home/about/17/24/contact>

On-site AV/IT?: No

Amenities: Multicultural Room with Kitchen (Capacity 48-100), Global Communications Room (72-105), Group Study Rooms/Study Lounges (Capacity 24-80)

UCLA Catering – Carnesale Commons

Seated Capacity: various from 50 to 700

Contact: (310) 825-7021 or [catering@ha.ucla.edu](mailto:catering@ha.ucla.edu)

Website: <http://www.uclacatering.com/plan/event-spaces>

On-site AV/IT?: Yes

UCLA Catering – Covell Commons

Seated Capacity: various from 35 to 600

Contact: (310) 825-7021 or [catering@ha.ucla.edu](mailto:catering@ha.ucla.edu)

Website: <http://www.uclacatering.com/plan/event-spaces>

On-site AV/IT?: Yes

Amenities: Meeting Rooms, Conference Rooms, Lecture Hall Style, Classrooms, Reception Areas, Banquet/Dining Areas, Exhibition Space

UCLA Catering – De Neve Plaza

Seated Capacity: various from 20 to 325

Contact: (310) 825-7021 or [catering@ha.ucla.edu](mailto:catering@ha.ucla.edu)

Website: <http://www.uclacatering.com/plan/event-spaces>

On-site AV/IT?: Yes

UCLA Catering – Northwest Campus Auditorium

Seated Capacity: 349

Contact: (310) 825-7021 or [catering@ha.ucla.edu](mailto:catering@ha.ucla.edu)

Website: <http://www.uclacatering.com/plan/event-spaces>

On-site AV/IT?: Yes

UCLA Events Office – General Assignment Classrooms

Seated Capacity: [www.oid.ucla.edu/classrooms](http://www.oid.ucla.edu/classrooms)

Contact: (310) 825-8989 or [events@ucla.edu](mailto:events@ucla.edu)

Website: <http://www.events.ucla.edu>

On-site AV/IT?: Yes

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