

# How do I update my information on the UCLA Directory

UCLA Directory <http://www.directory.ucla.edu> contains contact information such as Phone Number, E-mail Address and Office Location on UCLA Faculty, Staff and Students.

## \*UPDATING FACULTY AND STAFF LISTINGS \*

Faculty and staff information in the Campus Directory is entered and updated by each department's directory coordinator. [View Updaters List](#)

If you need further assistance, please contact CTS Directory Services at x51990 or x51033. Or send an email to [ucladir@cts.ucla.edu](mailto:ucladir@cts.ucla.edu)

## UPDATING STUDENT LISTINGS

To update student information displayed in the Campus Directory, go to [MyUCLA](#). If you encounter problems, contact the Registrar's Office: on campus x51091, off campus (310) 825-1091

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