

# Email Record Retention

According to UCLA Policy 455:

“University Records management policies do not distinguish among media with regard to the definition of University Records. As such, Electronic Mail Records are subject to these policies.”

<http://www.adminvc.ucla.edu/appm/public/455.htm>

(Search for the word ‘retention’ in this page. There are several occurrences.)

UC Business and Finance Bulletins – RMP Series – Records Management and Privacy

<http://www.ucop.edu/ucophome/policies/bfb/bfbrmp.html>

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Revision #1

Created 2007-08-10 17:34:45 UTC by Patterson, Christina

Updated 2007-08-10 17:34:45 UTC by Patterson, Christina