

# Request iDOC printer to be created

Does a user need to print IDOCs? Does the department/user not have a "R"xxxx printer?

Users have the ability to print IDOCs from the campus EDB system.

A laser printer hooked directly to your parallel port, or a printer with a network adapter is required by AIS.

First, always call AIS Helpdesk to confirm if that department/user/printer is already in the system to print. With an IP address they can find that "R" printer for you. If none is available, one can be requested:

Email this info to the AIS Helpdesk.

The server IP address of the printer :

The queue name of the printer :

The type of printer, HP etc : :

The type of NOS; network operating system :

The type of remote printer access requested: DPRs/Transcript, IDOCs , RDS :

User's logon id :

CSC name :

Department :

Phone number :

<http://www.ais.ucla.edu/access/vpsprocess.htm>

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